

**Contract of Requirements for the Confirmation Preparation
Process at St. Francis of Assisi Parish, Triangle, VA.**

1. The family of candidate are registered members of the parish of St. Francis of Assisi Parish, Triangle, VA, **actively worshipping and participating** in the life of the parish and currently enrolled in the religious education formation process at St. Francis of Assisi Parish.
2. **Regular attendance and participation at weekly liturgies** and scheduled formation activities, i.e. classes, retreats, Sunday Mass. **Religious Education Students are required to attend 75% of their classes during each year of this 2-year process.**
3. **Candidates are encouraged to maintain a journal throughout the confirmation preparation process.** This journal should contain their personal thoughts and reflections regarding their faith journey. The journal experience is to allow the candidate to reflect on their daily lives in light of the Gospel message to “love and serve God and one another”.
4. **Candidates are required to complete community service before celebrating the sacrament of confirmation.** This can be accomplished in the following two ways:*(please choose the way that will work best for you)*
 - A. 20 Hours of service –These projects should reflect service to the church (10 Hours) and secular (10 Hours) communities. A list of possible service projects within the church community will be made available to the candidates. Service Project Report Forms will be available through the faith formation office.
 - B. One Principal Project, Committed to one area of interest – Prior to the start of the project Proposed Project Form must be submitted to the Coordinator of Sacramental Prep for approval.
5. **The Diocese requires a copy of the baptismal certificate to be on file prior to the reception of all sacraments.** Certificates can be obtained by contacting the parish office where the candidate was baptized. If the candidate was baptized at St. Francis of Assisi, please note on the registration form. If the candidate was baptized at a military chapel, you may call the Archdiocese for the Military Services for a copy of the certificate. (202-269-9100)
6. A completed **Sponsor Form**. Sponsor qualifications are on the reverse of the sponsor form and must be adhered to completely. Parents cannot be sponsors.

Hours completed By Oct. 17, 2010

Sponsor Form is to be returned to the Faith Formation Office by Sunday, January 24, 2010

7. A completed **Saint's Name Information Sheet** is required of all candidates. *The choosing of a saint's name or the use of the baptismal name is the choice of the candidate, but a Saint's Name Information Sheet is required of every candidate.*

The completed Saint's Name Information Sheet is due no later than Sunday, February 7, 2010.

8. Each candidate is required to write a **Letter of Intent**. This letter will be addressed to the pastor of the parish and contain the candidate's reasons why he/she wishes to be confirmed and how he/she will live out their faith as a confirmed disciple. The date of when the letter is due will coincide with the approximate date of Confirmation. Confirmation will be in the Fall of 2010.

We understand and agree to the requirements for the Confirmation process at St. Francis of Assisi Parish. Failure to meet or complete these requirements may result in a statement of non-readiness for year II of preparation and/or the celebration of the sacrament of Confirmation.

Signature of Candidate

Date

Signature of Parent/Guardian

To be considered a Year I Candidate for Confirmation in the Fall of 2010, this contract must be signed and returned to the Faith Formation Office by Sunday, October 25, 2009. The extra copy is for your information.