

St. Francis of Assisi Parish – Triangle, VA
Interim Pastoral Council
Meeting Minutes
February 25, 2017

I. CALL TO ORDER & ATTENDANCE

The meeting was called to order at 10 AM in the Brother Juniper Room. Members present: Fr. John O’Connor, OFM, Parochial Administrator, Greg Krauss, Chair, Mary Battista, Maureen Britt, Jim Casey, Betty Chimento, Antonio Mayorga, Tony Mercogliano, Joe Mitcho, Clarence Thompson and Anne Tunney. Absent were: Paul Camarca, Maureen Deutermann, John Habel, and Rich Payant.

II. OPENING PRAYER

Fr. John led us in an opening prayer

III. APPROVAL OF MINUTES

A motion was made and seconded to approve the January 21st minutes as amended at the meeting (change the second sentence in paragraph V (a) to read: “Fr. John proposed we delay any further action until the assignment of a pastor”). Motion unanimously carried.

IV. PAROCHIAL ADMINISTRATORS UPDATE

a. Recent Visit of the Provincial - Fr. John reported during the visit of Fr. Kevin Mullen, OFM, Provincial Minister of Holy Name Province to meet with the Friars he received a commitment to support St. Francis as Franciscan parish in the future.

b. Pastor Issue Update – Fr. John reported he expected an official announcement from the provincial administration on this subject within the next few weeks.

c. Financial Update – While both the Christmas Collection and the Annual appeal totals exceeded those of last year, 2017 weekly first collections are less than those of 2016 (see below).

Comparison of First Collection 2016-17					
Date	First Collection	Up/Down	Date	First Collection	Up/Down
1/4/16	\$26,170		2/1/16	\$32,255	
1/3/17	\$27,522	+\$1,352	1/30/17	\$32,080	-\$175
1/11/16	\$25,710		2/8/16	\$30,286	
1/9/17	\$20,268	-\$5442	2/6/17	\$25,548	-\$4,702
1/19/16	\$22,216		2/14/16	\$24,120	
1/17/17	\$26,967	+\$4751	2/13/17	\$23,459	-\$661
1/24/16	\$2,040 (Snow Storm)		2/22/16	\$27,160	
1/23/17	\$21,863	-\$19,823	2/21/17	\$21,481	-\$5,679
Net Difference Not Including Snow Storm Weekend -\$10,556					

This trend must receive primary consideration by the Finance Committee in developing the 2017-2018 Budget this spring.

VI. NEW BUSINESS

a. Help for Homeless Visitors - Fr. John reported that due to the significant increase in visits from homeless people to the SFA campus, our Outreach Coordinator has assembled assistance kits which are given to people in need. The kits consist of water, a nutritious snack, and information on where to get more permanent assistance. The kits are available at both the parish and school offices.

b. Bishop's Lenten Appeal(BLA) – Fr. John reported Sunday, February 26th would be the commencement of the BLA describing the various steps which will be taken at each Mass to encourage community support of this important program.

c. Flowers for Easter – Mary Battista volunteered to be the point of contact for soliciting volunteers to help with Easter flower decorations for the church.

d. Help with Marriage Counsellors and Psychologists – Fr. John asked for assistance in identifying both marriage counsellors and psychologists who the parish could refer visitors seeking this type support

VII. NEXT MEETING: Saturday, March 25, 2017 9:30 AM

VIII. CLOSING PRAYER: Father John led the group in a closing prayer.

IX. ADJOURNMENT: The meeting was adjourned at 11:10 AM.

Respectfully Submitted:
Anthony Mercogliano

Approved:
3/25/17