

St. Francis of Assisi Parish – Triangle, VA

Pastoral Council

Meeting Minutes

May 27, 2020

- I. **CALL TO ORDER & ATTENDANCE** – Called to order at 7:00 PM online using Zoom video conference.

Members participating were Fr John O’Connor, OFM, Pastor, Chair Terry Danner, Jean Allen, Phil Bongiorno, Maggie Eves, Vice Chair, John Hales, Clarence Neason, Chuck O’Hern, Michelle Nicolai, Pequitte Schwerin, Dan Sullivan, Ulli Vaerst, Dr Tricia Barber (Principal), Marv Floom (Chair, Finance Council), Marianne Hayes (RE Director)

Absent was Angelica Salguero, recovering from a medical procedure.

OPENING PRAYER – Fr. John delivered the opening prayer.

- II. **APPROVAL OF MINUTES** - A motion was made by and seconded to approve the 2 May 2020 minutes. The chair approved and the minutes will be forwarded for posting on the Parish website.

III. **PASTOR’S REPORT**

- a. Small Business Administration Payroll Protection Program Loan: The Parish was approved for a \$523,000 Small Business Loan. The first installment was deposited to the Parish bank account this week.
- b. The bids are in on the HVAC repairs, low bid is \$178,000. This is lower than most of the range of estimates had been. Work will involve removing part of a wall to replace some of the equipment. Work will start late June.
- c. St. John Paul the Great Catholic High School had a virtual awards banquet
- d. The deferred Holy Name Province Chapter meeting will happen at least in part online.
- e. A Friar in formation will be at St. Francis of Assisi
- f. Francis House had a nice write up in the May 13 issue of the Arlington Catholic Herald.
- g. Fr. John noted diocesan assignments will be out (they are listed in the 28 May issue of the Arlington Catholic Herald).
- h. In person Mass – The main subject of this meeting was discussion about resuming in person Mass. Information was provided from the Diocese (it

appears in the 28 May issue of the Arlington Catholic Herald). The discussion below was as of 27 May and is subject to change.

1. Based on the guidelines and a model of church space, capacity will be limited to 200 people. The gym will not be used at this time, and as summer moves along it will become hotter in the Gym as the HVAC is not online. Reservations will be made for a spot at Mass using an application called Eventbrite. Information will be disseminated for parishioners at this weekend's online Mass, and on the Parish Website next week.
2. Communion will be in the hand only.
3. Attendees are asked to wear masks while on Parish Property.
4. Hand sanitizer stations have been purchased for the Church.
5. There will be markings on the floor for where people need to stand.
6. There will be some monitors for the Mass.
7. Several changes will be in effect:
 - i. No hymnals will be in the pews.
 - ii. The Cantor sings the entrance music, there will only be music at Communion, and the recessional.
 - iii. There will be no sign of peace involving contact.
 - iv. There will be no offertory procession.
 - v. Eucharistic ministers will distribute hosts without gloves or tongs and drop the host into the hands of the recipient. The recipient stands aside (maintaining social distancing), pulls the mask down, takes the host, puts the mask back, and returns to their seat.
- i. There may be a request for volunteers to assist ushers with the Mass.

IV. SCHOOL UPDATE –

- a. Dr. Barber (Principal) noted that the school is purchasing technology through the CARES federal program, some thermometers, and manipulatives technology to support teaching. Enrollment for the fall is at 221 at the present time. The diocese is funding a class on pedagogy. Google classroom costs are being funded by Title2A funding.

V. RELIGIOUS EDUCATION – Marianne Hayes (RE Director) remains concerned about the guidelines for RE classroom education.

- VI. **NEW BUSINESS** – A petition was provided by Fr. Iggy for a Statement of Solidarity for addressing the COVID 19 behind bars. (See attachment). Members were asked to reply to Terry Danner by 29 May on this.
- VII. **NEXT MEETING**: Scheduled for 20 June at 9:30 A.M.
- VIII. **CLOSING PRAYER**: Terry Danner led the group in a closing prayer.
- IX. **ADJOURNMENT**: The meeting was adjourned at 8:30 P.M.

Minutes submitted by: Dan Sullivan

Approved by: Name